

# **REFUND POLICY**

#### INTRODUCTION

Requests for refund should be made in writing via email to the address given at the foot of this document.

Telephone requests for refunds will not be acted upon but advice will not be refused and assistance and guidance will be offered.

# POLICY

Refunds shall be given in the event of breach of contract by IRQAO Services Limited.

Data errors and omissions by IRQAO Services Limited do not constitute a breach of contract unless they are not corrected within 7 days of IRQAO being made aware of the error or omission.

Refunds are applicable only in the case of funds received directly from the party requesting refund.

Requests for refunds shall be responded to by IRQAO Services Limited within seven working days.

Refunds shall not exceed the amount paid. Consequential costs and other aspects do not constitute a refund.

Once the client has provide the necessary information to facilitate the refund (bank details, credit/debit card refund or mailing address), refunds, when agreed, shall be paid within seven working days of notification of the award.

Online, mail and telephone order customers have the right to cancel their order for a limited time even if the goods aren't faulty. Sales of this kind are known as 'distance selling'.

#### DISTANT SELLING

IRQAO shall offer a refund to clients if we have been told within 14 days of receiving service that

they want to cancel. Clients shall have another 14 days to confirm that they shall not obtain benefit by referring to their former registration status at the IRQAO web site or by using the IRQAO logo.

IRQAO shall refund the client within 14 days of receiving such confirmation. Clients do not have to provide a reason.

## PAYMENT

Refunds shall be made via any method deemed convenient by IRQAO Services Limited. This may be via Bank transfer, credit/debit card refund or cash.

### NON-ENTITLEMENT.

IRQAO are not obliged to offer a refund to clients if:

- The client or someone acting on their behalf provided faulty data to the web site.
- The client or someone acting on their behalf no longer wants the listing service for whatever reason unless they commissioned the listing without seeing it.
- Payments are made to third parties for services commissioned by such third parties.

## **ENQUIRIES**

Should you have any enquiries concerning our Refund Policy Statement, please feel free to contact our Administration Manage. The address is at the footer of this page.

Please note that this Statement may be amended from time to time without prior notice. You are advised to check it on a regular basis.